



LIBERTY SCHOOL DISTRICT No. 25
GOVERNING BOARD MINUTES

TIME: July 9, 2018 – 6:30 PM

PLACE: Las Brisas Academy Theatre, 18211 West Las Brisas Drive, Goodyear, AZ 85338

I. OPENING OF PUBLIC HEARING

1. Mr. Paul Jensen, Governing Board President, called the meeting to order at 6:35 p.m. Governing Board members constituting a quorum were present: Mr. Mark Aguire, and Mrs. Kathy McNamara. Absent was Mrs. Yolanda Lopez-Bearden.
2. Pledge of Allegiance was led by Mr. Jensen.
3. Information/Discussion Fiscal Year 2018-2019 Adopted Annual Expenditure Budget
Pursuant to A.R.S. 15-905 a Governing Board must prepare a Proposed Annual Expenditure Budget for the next fiscal year prior to July 5th each year. Subsequent to that action an Adopted Annual Expenditure Budget must be approved by the Governing Board by no later than July 15th of each year. The Governing Board at their last regular meeting held on June 18, 2018, after review at a public hearing, approved the Proposed Annual Expenditure Budget for 2018-2019 as presented. Subsequent to that action, public notice requirements have been formally met to afford the public the opportunity to review that budget.

II. ADJOURNMENT OF PUBLIC MEETING

On a motion entered by Mrs. McNamara/Mr. Aguire and by unanimous vote the Governing Board Opening of Public Hearing ended at 6:45 p.m.

III. OPENING MEETING

1. Mr. Paul Jensen, Governing Board President, called the meeting to order at 6:45 p.m. Governing Board members constituting a quorum were present: Mr. Mark Aguire, and Mrs. Kathy McNamara. Absent was Mrs. Yolanda Lopez-Bearden.
2. Pledge of Allegiance was suspended.
3. A motion by Mr. Aguire/Mrs. McNamara was entered to approve the Regular Agenda Form and Consent Agenda consistent with Board Policy BEDB and temporarily suspend Governing Board Policy with which this agenda may be inconsistent.
Approved

UNANIMOUS

IV. CALL TO THE PUBLIC – None

V. ADMINISTRATIVE REPORTS

1. Governing Board Update
 - o Mr. Jensen – N/A
 - o Mr. Aguire – N/A
 - o Mrs. Lopez-Bearden – Absent
 - o Mrs. McNamara – N/A

VI. CONSENT AGENDA

1. Approval of Minutes of the June 15-16, 2018, Governing Board Work Study Session; and June 18, 2018, Regular Board Meeting.
Mrs. McNamara stated on June 16, 2018, Mrs. Krogulecki-Crowley was not present.
A motion by Mrs. McNamara/Mr. Aguire was entered to approve the minutes of June 15-16, 2018 Governing Board Work Study Session after the correction is made to June 16, 2018 and to approve the June 18, 2018, Regular Board Meeting.
Approved
2. Approval/Ratification of Payroll Vouchers 133, 134, 135, 136, 137, 1033, 1034, 1035, 1036 and 1037 in the amount of \$814,236.64.
A motion by Mrs. McNamara/Mr. Aguire was entered to approve the payroll vouchers 133, 134, 135, 136, 137, 1033, 1034, 1035, 1036, and 1037 in the amount of \$814,236.64.
Approved

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3. Approval/Ratification of Expense Vouchers 1844, 1845, and 1846 in the amount of \$421,584.18.
A motion by Mr. Aguire/Mr. Jensen was entered to approve the expense vouchers 1844, 1845, and 1846 in the amount of \$421,584.18. Mrs. McNamara recused herself .
Approved **MOTION CARRIED (2-YES, 1-RECUSE)**
4. Approval of Student Activity Fund for the Month of May 2018.
A motion by Mrs. McNamara/Mr. Aguire was entered to approve the student activity fund for the month of May 2018.
Approved **UNANIMOUS**
5. Approval of Gifts and Donations for June 1, 2018 thru June 30, 2018.
A motion by Mrs. McNamara/Mr. Aguire was entered to approve the gift and donations for June 1, 2018 thru June 30, 2018.
Approved **UNANIMOUS**
6. Approval of Personnel Action Items.
A motion by Mrs. McNamara/Mr. Aguire was entered to approve the personnel action items.
Approved **UNANIMOUS**

VII. GENERAL BUSINESS

1. Discussion/Consideration to Approve Fiscal Year 2018-2019 Adopted Annual Expenditure Budget.
Information was previously given during Opening of Public Hearing.
A motion by Mr. Aguire/Mrs. McNamara was entered to approve Fiscal Year 2018-2019 Adopted Annual Expenditure Budget.
2. Discussion/Consideration to Approve revision of Administrator Salary Schedule to include five (5) additional days of vacation leave per year for the positions of Assistant Principal and Coordinator.
The Board Approved 2018-2019 Administrator Salary Schedule includes twenty (20) days of vacation leave for all Administrator positions with the exception of Assistant Principal and Coordinator. The Salary Schedule includes fifteen (15) days of vacation leave for Assistant Principal and Coordinator. For the purpose of recruitment and retention of highly qualified Administrators, it is recommended that the Governing Board approve the alignment of Administrator vacation leave by increasing the number of vacation leave days for Assistant Principal and Coordinator from fifteen (15) days to twenty (20) days. This administrative position is a transition position from teacher salary schedule and daily rate for the number of days worked under a teacher contract. Given increased teacher salaries and less days worked than administrators, an increase to the number of vacation days, teachers will be more likely to consider application to coordinator or future assistant principal jobs.
A motion by Mrs. McNamara/Mr. Aguire was entered to approve the revision of Administration Salary Schedule to include five (5) additional days of vacation leave per year for the positions of Assistant Principal and Coordinator.
Approved **UNANIMOUS**
3. Discussion/Consideration to Approve FY2018-2019 State Teacher Salary Increases.
The Budget Committee met three times to discuss, review, and provide recommendations to administration related to the FY2018-2019 State teacher salary increases. A presentation was provided to the Governing Board at the June 11, 2018 meeting. Based on the Budget Committee's input, All Teacher Survey input and input from the Governing Board the model for the increase has been determined as Model 8B. Model 8B provides a modestly greater increase for teachers with more years of experience who perhaps provide support for newer teachers entering the district. This model reserves 1% of the original 2% salary increase provided in February 2018 contracts for SY2019 to utilize those funds for increases to classified salary schedules. Returning teachers over 10 years will receive an increase to 11.8%, returning teachers between 6-10 years will receive an increase to 11.3%, returning teachers between 1-5 years will receive an increase to 10.8%, and new teachers will receive \$2,900.
A motion by Mr. Aguire/Mrs. McNamara was entered to approve the FY2018-2019 State Teacher Salary increase.
Approved **UNANIMOUS**
4. Discussion/Consideration to Approve the Hire of the Executive Director for Support Services.
A selection committee comprised of a principal, human resources coordinator, maintenance supervisor, and other district office administrators interviewed the candidates. The process included an interview and performance tasks. Mr. Jason Nuttall was selected as the highest quality candidate with requisite skills, disposition, and experience.
A motion by Mrs. McNamara/Mr. Aguire was entered to approve the hire Jason Nuttall as the Executive Director for Support Services.
Approved **UNANIMOUS**

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5. Discussion/Consideration to Approve the Hire of the Professional Development Coordinator.
A selection committee comprised of a principal, an instructional coach, and district office administrators interviewed five candidates. The process included an interview, a group task, and a role-play instructional conference. Carrie Jones was selected as the highest quality candidate with requisite skills, disposition, and experience.
A motion by Mr. Aguire/Mrs. McNamara was entered to approve the hire of Carrie Jones as the Professional Development Coordinator.
Approved **UNANIMOUS**
6. Discussion/Consideration to Approve the Computer Science Special Area Position Job Description.
The Computer Science teacher will provide instruction of the Arizona State Computer Science standards.
A motion by Mrs. McNamara/Mr. Aguire was entered to approve the computer science special area position job description.
Approved **UNANIMOUS**
7. Discussion/Consideration to Approve Liberty Elementary School to offer Computer Science Instruction as Special Area Class in Lieu of Music Instruction.
The music position has been vacant for more than one year. The District has been challenged to fill this position. Providing alternative special area content ensures Liberty students will still have access to quality special area instruction such as computer science. Mr. Aguire voiced his concerns about the music program being replaced by computer science. He stated he did not want to see the program discontinued and suggested the District look into other resources such as volunteers. Dr. Shough stated administration considers music to be very important to the District and will find a way to keep it continuing.
A motion by Mr. Aguire/Mrs. McNamara was entered to approve Liberty Elementary School to offer Computer Science instruction as a special area class in lieu of Music instruction.
Approved **UNANIMOUS**

VIII. GOVERNING BOARD COMMENTS ON AGENDA TOPICS OR RECOMMENDED AGENDA TOPICS ADDITION

- Mr. Jensen – N/A
- Mr. Aguire – requested to have the Districts health care plan added to the agenda for review. In addition he requested an update on the status of the resource officers.
- Mrs. Lopez-Bearden – Absent
- Mrs. McNamara – N/A

**IX. UPCOMING GOVERNING BOARD MEETINGS:
August 13, 2018 - Regular Monthly Board Meeting**

X. ADJOURNMENT OF BOARD MEETING

On a motion entered by Mrs. McNamara/Mr. Aguire and by unanimous vote the Governing Board Meeting ended at 7:04 p.m.

Signed:

Date:

August 13, 2018